



भाकृअनुप - राष्ट्रीय चावल अनुसंधान संस्थान

कटक-753006 (ओडिशा), भारत

ICAR - NATIONAL RICE RESEARCH INSTITUTE

CUTTACK-753 006, (ODISHA), INDIA



Advertisement No.01/2016

Applications are invited from the eligible candidates for recruitment of the following post at National Rice Research Institute Cuttack (Odisha) under the administrative control of Indian Council of Agricultural Research, New Delhi

Sl. No	Name of post	No. of post & Reservation position	Qualification
1.	Lower Division Clerk	06 (Six) UR-04 ST-01 OBC-01	Essential : (i) 12th Class or equivalent qualification from a recognized Board or University. (ii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer (35 w.p.m. in English or 30 w.p.m. correspond to 10500 KDPII on an average of 5 key depressions for each word)

N.B.: UR-Un Reserved, ST-Schedule Tribe, OBC-Other Backward Class,
Note:

- ✓ The number of posts can be increased or decreased.
- ✓ The written examination will be held. Detailed instructions will be communicated in the call letters.
- ✓ The selected candidates will be posted at NRRI, Cuttack and its Substations located at Jharkhand, Assam and Andhra Pradesh or any other ICAR Institute of India

General Instructions:

1. The Application strictly in the prescribed format and complete in all respect should reach "The Senior Administrative Officer, National Rice Research Institute, Cuttack-753 006 (Odisha") by post within 30 (Thirty) days from the date of publication of this advertisement (to be calculated from the first day of the week) in the Employment News. Application received after due date for any reason including postal delay will be summarily rejected without any reference. The application format for submitting application is available in the Institute website <http://www.crri.nic.in> . Application not in the prescribed format will be rejected.
2. **Scale of Pay:** For the post of Lower Division Clerk- PB-1 Rs.5200-20,200/- with Grade Pay Rs.1900/-.
3. **Age limit** : 18-27 years, the crucial date for determining the age limit of the candidates will be the closing date for receipt of applications. Relaxation in age in respect of SC/ST/OBC/PWD/Ex-Servicemen shall be allowed as per Govt. of India Rules. Age limit relaxable up to 45 years in case of the regular employees of the ICAR in ministerial category.
4. Incomplete application in any respect shall be summarily rejected without any reference. The applications received after due date as well as before publication of this advertisement will not be entertained.
5. Candidate must submit along with each complete application a **Crossed Demand Draft drawn on any scheduled bank for Rs.200/- (Rupees two hundred only)** as application fee (non-refundable) drawn in favour of "ICAR Unit: CRRI" payable at Cuttack. The name of the candidate, father's name and the post applied for should be mentioned on the backside of the Demand Draft. No fee for SC/ST/PWD/Ex-Servicemen/Women candidates.
6. The post is Non-Government but covered under New Pension Scheme as introduced by Govt. of India w.e.f. 01.01.2004 and as applicable to ICAR Society, mutatis mutandis and as amended and modified from time to time.
7. In case of candidate in employment already, the application should be routed through proper channel. A copy of "No objection certificate" from their present employer must be attached with the application, without which the candidature shall not be considered.

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8. The candidate invariably should submit a declaration (Sl.No.18 of the Application format) stating whether he/she is related to any employee of NRRI/ICAR.(Yes or No) If, yes, the name & designation with address of the employee and the nature of relationship against Sl.No.18 of the Application format must be mentioned.

9. Mere fulfillment of eligibility criteria does not confer any right to be called for written test.

10. The envelope should be superscribed in bold letters "ADVERTISEMENT NO.01/2016 RESERVATION POSITION {UR/ST/OBC} AND NAME OF THE POST _____"

11. This notification and updated / information if any will be available on the CRRI website <http://www.crri.nic.in>. only.

12. Application not accompanied by the prescribed fee as per requirement or incomplete or defective or unsigned or without declaration or not in the prescribed format or without self attested copies of their certificate i.e. without proof of qualification, age, caste certificate etc. shall be summarily rejected without any reference.

13. Canvassing in any form shall lead to disqualification.

DIRECTOR

APPLICATION FORMAT

1. Advertisement No. : **01/2016**
2. Name of the Post :
3. Reservation position {UR/ST/OBC}:
4. Name of the applicant
(in block letters) :
5. Father/Husband's Name:
6. Date of Birth :
7. Age as on closing date of receipt of application :
8. Present Address :
9. Permanent Address :

Passport size
photograph duly
signed by the
applicant

10. Educational Qualification from Matric onwards (self attested copy of certificate to be attached)

Sl. No.	Name of the Examination	Name of the Board / University.	Year of passing	Division / Class	% of marks
1.					
2.					
3.					
4.					
5.					

11. Technical/Professional Qualification, if any
(self attested copy of certificate to be attached) :
12. Experience, if any
(self attested copy of certificate to be attached) :
13. Whether SC/ST/OBC/PH/Ex-SM
(self attested copy of certificate to be attached) :
14. Nationality :
15. Sex (Male/Female) :
16. D.D.No. & Date :
17. Telephone No. :

18. A declaration has to be furnished stating whether the candidate is related to any employee of NRRI, Cuttack or any other Institute of ICAR (Yes or No) If yes, furnish the name & designation with address of the employee and the nature of relation.

19. Any other relevant information :

I hereby declare that all the statement made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect/incomplete or in-eligibility being detected at any time before or after selection/ interview, my candidature is liable to be rejected and I shall bound by the decision of the employer.

Place:

Date:

Signature of the candidate